


North Bay Regional Health Centre  Centre régional de santé de North Bay	<b>Policy/Procedure</b>
<b>Title</b> Board Evaluation and Governance Review	<b>Policy Number</b> ADM-BO-004
<b>Developer</b>  Governance Committee	<b>Category</b> Board of Directors
	<b>Issue Date</b> June 2015
	<b>Revision Date</b> February 2022
	<b>Next Review Date</b> February 2024

Index
1.0 <u>Scope of Policy/Procedure</u>
2.0 <u>Policy Statement</u>
3.0 <u>Supporting Documents</u>
4.0 <u>Procedure/Process</u>
5.0 <u>Stakeholder Review</u>
6.0 <u>Approval</u>

### 1.0 Scope of Policy/Procedure

- To ensure effective governance, each year the Board will evaluate its performance and that of individual Directors. In the interest of governance excellence and accountability, comprehensive reviews will be conducted annually and reports presented to the Board on governance effectiveness. Opportunities for improvement, identified through the evaluation and review processes, will be reflected in ongoing governance effectiveness initiatives and director orientation and development activities.

### 2.0 Policy Statement

- Through the Governance Committee the Board regularly reviews evaluation processes, structure and policies with a view to ensure that practices remain up to date and at a high level.
- Opportunities for improvement and specific learning needs will be incorporated into the Director Orientation Program and targeted development activities throughout the Board year.

### 3.0 Supporting Documents

Document Title	Document Type	Number
GCE Board Governance Evaluation	Questionnaire	
Board Director Self-Evaluation	Questionnaire	
Board Chair Evaluation	Questionnaire	
Board Peer Evaluation	Questionnaire	

**Disclaimer:** This is a controlled document for internal use only.  
Policy/Procedure documents appearing on paper are not controlled should always be checked against the electronic version prior to use.

#### 4.0 Procedure/Process

- Each year (March-April) the Chair of the Board will request Directors to complete the following evaluation tools:
- GCE Board Self-Assessment: Annually the Board participates in this survey through the Governance Centre of Excellence (GCE). Comparisons with other participating hospitals are available, along with individual results. The Board will formally receive and discuss the results of their evaluations at a regular Board meeting.
- Board Director Self Evaluation Questionnaire: Results are submitted to the Board Chair for review. One-to-one meetings will be held between the Board Chair and individual Directors prior to the end of the Board year (June).
- Board Chair Evaluation Questionnaire: Results are submitted to the Governance Committee for review, and shared with the Board Chair.
- Peer Evaluation Questionnaire: Completed by each voting Board member (Peer Evaluation results to be submitted to the Board Chair after collation by a 3rd party.)

#### 5.0 Stakeholder Review

Committee Stakeholders	Month/Year Reviewed
Governance Committee	February 2022
Board of Directors	March 2022

#### 6.0 Approval

Signing Authority Signature	Date Signed
Chair, Board of Directors	March 10, 2022