



EXTERNAL VACANCY

DEPARTMENT: C.A.C.C. DISPATCH
POSITION: ONE (1) TEMPORARY PART TIME AMBULANCE COMMUNICATION OFFICER
SITE: NBRHC – NORTH BAY COMMUNITY (CACC 43 Ferris Drive)
HOURS: DAYS, EVENINGS, NIGHTS, AND WEEKENDS
SALARY: \$30.091 (Min.) - \$35.708 (Max.)

Pay rate, benefits and other terms and conditions are as per the CUPE (Local 139) Collective Agreement

QUALIFICATIONS INCLUDE:

- Qualifications as per the North Bay Central Ambulance Communication Centre Performance Agreement required:
 - Must be 18 years of age or older
 - Must hold OSSGD or equivalent
 - Must be able to read, write and speak English language fluently
 - Valid first aid certificate
 - Valid CPR certificate
- Ministry of Health Ambulance Communications Certificate (2 years) required
- Minimum 2-3 years ACO experience required
- College 911 Communications Course required
- Strong organizational skills required
- Excellent communication skills, both verbal and written required
- Excellent interpersonal skills and the ability to work collaboratively with all members of the health team required
- Demonstrated computer keyboarding proficiency (40 wpm/90% accuracy) required
- Ability to work with minimal supervision required
- Medical terminology is an asset
- Good attendance and work record required
- Must demonstrate commitment to ensure your safety, the safety of fellow workers, patients, volunteers and visitors
- Must support and contribute to a culture of safety and prevention of adverse health events in this organization
- Job offer conditional upon successful completion of Criticalcall dispatcher testing. (for further information visit www.Criticalcall911.com/test_description.html)
- Bilingualism (Advanced level English/French) is required. **All unilingual candidates are encouraged to apply and may be considered if the identified French requirement has been met or there are no successful bilingual candidates. A formal French test will be conducted to evaluate the proficiency level.**

Criminal Reference Check including the Vulnerable Sector Check:
recent within six (6) months is a requirement

**Interested candidates are asked to submit your resume and cover letter
quoting File [CUPE CS-22-305](#) to: careers@nbrhc.on.ca**

*We are an equal opportunity employer. We thank all applicants for their interest.
An acknowledgement will be sent only to those candidates who will be interviewed.*

North Bay Regional Health Centre is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). If you require an accommodation for disability during any stage of the recruitment process, please indicate this in your application.
