



EXTERNAL VACANCY

DEPARTMENT: REGIONAL EARLY INTERVENTION IN PSYCHOSIS (REIP)
POSITION: ONE (1) TEMPORARY FULL TIME PROJECT SPECIALIST
SALARY: \$33.49 (MIN) - \$41.04 (MAX)
SITE NBRHC-NORTH BAY OR KIRKWOOD SITE
HOURS: DAYS

QUALIFICATIONS

Education:

- Minimum Bachelor's degree
- Formal education or experience in health/social science field, such as Nursing, Social Work, Psychology, Health Studies, Recreation Studies, Sociology, etc. an asset
- Education or experience in project oversight, communications an asset

Certificates/Experience/Knowledge:

- Training/certification in Geriatrics/Gerontology considered an asset.
- Lean Certification and/or equivalent Quality Improvement Facilitation certification to support change management required.
- Experience working within a healthcare setting with a focus on Early Psychosis
- Knowledge of fundamental evidence-based best practices in EPI, eg Navigate Model
- Background knowledge and understanding of Ontario's health system and current health matters required.

Skills/Abilities:

- Experience and demonstrated skills in project planning, execution, dissemination, and evaluation using various project management tools (Gantt Charts, dashboards, work plans) required.
- Experience and demonstrated skills in quality improvement and program evaluation required.
- Advanced knowledge to practice facilitation and presentation skills in alignment with adult learning principles required.
- Demonstrated ability to develop effective engagement and dissemination strategies for REIP clinical best practices, tools, reports, and other products required.
- Excellent written and verbal communication skills required.
- Advanced skills in the retrieval and appraisal of academic articles via research databases required.
- Excellent computer skills and thorough knowledge of Microsoft Office applications (Word, Excel, PowerPoint and Outlook) and basic graphic design required.
- Experience in supporting the execution of videoconference meetings and webinars (Zoom), including the development of meeting agendas and minutes required.
- Knowledge and application of social media policies and ethical conduct in the management of social media profiles required.
- Must demonstrate commitment to ensure personal safety, safety of fellow workers, patients, volunteers, and visitors
- Ability to support and contribute to a culture of safety and prevention of adverse health events required
- Good attendance and work record is required.
- Bilingualism (English/ French) is required. *All unilingual candidates are encouraged to apply and may be considered if the identified French requirement has been met or there are no successful bilingual candidates. A formal French test will be conducted to evaluate the proficiency level.*

Criminal Reference Check including the Vulnerable Sector Check recent within six (6) months is a requirement

Interested candidates are asked to submit their cover letter and resume to:

careers@nbrhc.on.ca quoting file **NU MH-24-012**

The posting will remain open until the positions are filled.

Please note these postings are subject to change without notice. An acknowledgement will be sent only to those candidates who will be interviewed.

THE ORGANIZATION

North Bay Regional Health Centre (NBRHC) is a unique health care organization with three primary roles: providing acute care services to North Bay and its surrounding communities, functioning as the district referral centre providing specialist services for smaller communities in the area, and it's the specialized mental health



service provider serving all of northeast Ontario. At more than 400 beds, our state-of-the-art regional health centre has over 150 physicians, 2300 employees and 250 volunteers.

For more information about the NBRHC, visit www.nbrhc.on.ca

THE COMMUNITY

North Bay is located 3.5 hours north of Toronto, just north of the district of Muskoka, and 3.5 hours west of Ottawa. With a population of 54,000 and a catchment area of 180,000, it is a safe and welcoming community that offers a healthy and balanced environment for working, living and raising a family. North Bay is situated on the shores of two large lakes (Lake Nipissing and Trout Lake) and boasts beautiful scenery and four distinct seasons. Whatever your interests are, you will have access to numerous activities and amenities within minutes from your home—reclaim your work-life balance and join us!

To see more of beautiful North Bay and learn about our lifestyle, visit www.northbay.ca

NBRHC is committed to achieving 100% compliance with its COVID-19 Vaccine Policy. As a result, please be advised that in order to be eligible for employment at the Health Centre, all new hires must be compliant with our COVID-19 Vaccination Policy and must be fully vaccinated prior to commencing employment. To be considered fully vaccinated, an individual must have received the full series of a COVID-19 vaccine or a combination of COVID-19 vaccines approved by the World Health Organization (e.g. two doses of a two-dose vaccine series or one dose of a single-dose vaccine series) and received the final dose of the COVID-19 vaccine at least 14 days ago.

The requirement that successful applicants be fully vaccinated is subject to any accommodation obligations pursuant to the Ontario Human Rights Code.

North Bay Regional Health Centre is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). If you require an accommodation for disability during any stage of the recruitment process, please indicate this in your application.

We are an equal opportunity employer. We thank all applicants for their interest.