



## EXTERNAL VACANCY

**DEPARTMENT: MENTAL HEALTH AND THE LAW - FORENSICS PROGRAM**

**POSITION: ONE (1) PERMANENT FULL TIME LEGAL COORDINATOR**

**SITE: NBRHC – NORTH BAY**

**HOURS: DAYS**

**SALARY: \$46.929 (Min.) - \$49.407 (Max.)**

**Pay rate, benefits and other terms and conditions are as per the CUPE (Local 139) Collective Agreement**

### QUALIFICATIONS

- Academic preparation at Masters and/or Baccalaureate level in health or social sciences and/or equivalent and recent experience in the field of forensic mental health required
- Extensive knowledge of psychiatric disorders and an understanding of the interface between psychiatry and the law as it applies to the patient's mental illness, disposition order and rehabilitation required
- Knowledge of medical and legal terminology, judicial processes, therapeutic modalities, and assessments of risk required
- Current Non-Violent Crisis Intervention (NVC) Certificate required (training delivered by Health Centre upon hire)
- Current Gentle Persuasive Approach (GPA) Certificate an asset
- Knowledge and proven experience in the interpretation and application of pertinent legislation including Section XX.I, subsection 672.54 of the Criminal Code of Canada, Youth Criminal Justice Act, the Mental Health Act, Health Care Consent Act, Substitute Decisions Act, Freedom of Information and Personal Privacy Act and The Public Hospitals Act required
- Demonstrated analytical skills to collect, study, interpret and present historical, clinical and legal data required
- Knowledge and proven experience in legal proceedings and the preparation and interpretation of legal documents required
- Familiarity with the Ontario Review Board and Consent and Capacity Board and how they function in relation to people with mental illness required
- Experience working with and advising multidisciplinary teams, administrators, and judicial and legal officials an asset
- Demonstrated experience working as a team member required
- Ability to work with minimal supervision required
- Advanced critical thinking skills to ensure effective and efficient work and judicial processes and anticipate the implications of legal positions and recommendations on the individual patient, program and hospital required
- Demonstrated skills at monitoring outcomes to ensure continuous quality improvement required
- Superior organizational and time management skills required
- Superior written and verbal communications skills required
- Demonstrated interpersonal skills to build and maintain positive working relationships with the clinical team, the program and hospital's administration, and legal and judicial members required
- Valid G driver's license required
- Ministry of Transportation driver's abstract required
- Good attendance and work record required
- Must demonstrate commitment to ensure your safety, the safety of fellow workers, patients, volunteers and visitors
- Must support and contribute to a culture of safety and prevention of adverse health events in this organization
- Bilingualism (Advanced level English/French) is required.** *All unilingual candidates are encouraged to apply and may be considered if the identified French requirement has been met or there are no successful bilingual candidates. A formal French test will be conducted to evaluate the proficiency level.*

Criminal Reference Check including the Vulnerable Sector Check recent within six (6) months is a requirement

**Interested candidates are asked to submit their cover letter and resume to:**

[careers@nbrhc.on.ca](mailto:careers@nbrhc.on.ca) quoting file [CUPE MH-24-127](#)

**The posting will remain open until the positions are filled.**

Please note these postings are subject to change without notice. An acknowledgement will be sent only to those candidates who will be interviewed.

### THE ORGANIZATION

North Bay Regional Health Centre (NBRHC) is a unique health care organization with three primary roles: providing acute care services to North Bay and its surrounding communities, functioning as the district referral centre providing specialist services for smaller communities in the area, and it's the specialized mental health service provider serving all of northeast Ontario. At more than 400 beds, our state-of-the-art regional health centre has over 150 physicians, 2300 employees and 250 volunteers.

For more information about the NBRHC, visit [www.nbrhc.on.ca](http://www.nbrhc.on.ca)

### THE COMMUNITY

North Bay is located 3.5 hours north of Toronto, just north of the district of Muskoka, and 3.5 hours west of Ottawa. With a population of 54,000 and a catchment area of 180,000, it is a safe and welcoming community that offers a healthy and balanced environment for working, living and raising a family. North Bay is situated on the shores of two large lakes (Lake Nipissing and Trout Lake) and boasts beautiful scenery and four distinct seasons. Whatever your interests are, you will have access to numerous activities and amenities within minutes from your home—reclaim your work-life balance

and join us!

North Bay Regional  
Health Centre



Centre régional  
de santé de North Bay

To see more of beautiful North Bay and learn about our lifestyle, visit [www.northbay.ca](http://www.northbay.ca)

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***NBRHC is committed to achieving 100% compliance with its COVID-19 Vaccine Policy. As a result, please be advised that in order to be eligible for employment at the Health Centre, all new hires must be compliant with our COVID-19 Vaccination Policy and must be fully vaccinated prior to commencing employment. To be considered fully vaccinated, an individual must have received the full series of a COVID-19 vaccine or a combination of COVID-19 vaccines approved by the World Health Organization (e.g. two doses of a two-dose vaccine series or one dose of a single-dose vaccine series) and received the final dose of the COVID-19 vaccine at least 14 days ago.***

***The requirement that successful applicants be fully vaccinated is subject to any accommodation obligations pursuant to the Ontario Human Rights Code.***

*North Bay Regional Health Centre is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). If you require an accommodation for disability during any stage of the recruitment process, please indicate this in your application.*

**We are an equal opportunity employer. We thank all applicants for their interest.**