



EXTERNAL VACANCY

DEPARTMENT: PATIENT FLOW

POSITION: ONE (1) TEMPORARY PART TIME PATIENT FLOW NAVIGATOR

SITE: NBRHC – NORTH BAY

HOURS: DAYS & WEEKENDS

The Patient Flow Navigator will support the philosophy that each patient receives the right level of care in the right place at the right time by the right provider. Responsibilities of this position include but are not limited to:

- Promoting optimal patient and clinical outcomes by assessing and facilitating the effective management of care, utilization of resources and length of stay
- Addressing identified processes and/or other issues impeding the patient's flow from admission to discharge.
- Coordinating the multidisciplinary team's plan of care to make sure needs are met in a timely manner and consistent messaging to the patient and family regarding discharge plans is ensured
- Building awareness of patient navigator role/services among the health care team is important to assist in coordinating patient care and identifying "at-risk" patients that need navigation services.
- Coaching patients to become advocates for their own care
- Empowering patients to self-navigate the healthcare system internally and externally

QUALIFICATIONS:

- Current Certificate of Registration ~ College of Nurses of Ontario required
- Minimum of five (5) years of recent acute care experience required
- Current Non-Violent Crisis Intervention (NVCI) Certificate required (training delivered by Health Centre upon hire)
- Current Basic Life Support (BLS) for Health Care Providers (HCP) Certificate required (recent within the last twelve months)
- Extensive knowledge gained through in-depth involvement in a complex technical/professional field and/or broad experience in several fields required
- Demonstrated ability to work collaboratively in a multidisciplinary team environment including internal and external partners required
- Demonstrated strong leadership ability required
- Demonstrated facilitation, critical thinking and problem solving skills required
- Demonstrated exceptional organizational skills required
- Data collection and analysis/accuracy experience required
- Demonstrated leadership skills and ability to apply conflict resolution skills required
- Ability to rapidly shift workload priorities
- Ability to provide leadership in emergency situations
- Demonstrated ability to be self-directed and thrive in a dynamic environment
- Ability to support continuous quality improvement initiatives
- Demonstrated knowledge of various bed types within the NBRHC and ability to recommend bed allocation based on the individual admission criteria unique to each unit (i.e. Acute Surgery/Medicine, Complex Continuing Care, Rehabilitation, Assess-Restore Beds, Mental Health, etc.)
- Good attendance and work record required
- Must demonstrate commitment to ensure your safety, the safety of fellow workers, patients, volunteers and visitors
- Must support and contribute to a culture of safety and prevention of adverse health events in this organization
- Bilingualism (English/French) is an asset

Criminal Reference Check including the Vulnerable Sector Check recent within six (6) months is a requirement

Interested candidates are asked to submit their cover letter and resume to:

careers@nbrhc.on.ca quoting file [ONA CS-24-34](#)

The posting will remain open until the positions are filled.

Please note these postings are subject to change without notice. An acknowledgement will be sent only to those candidates who will be interviewed.

THE ORGANIZATION

North Bay Regional Health Centre (NBRHC) is a unique health care organization with three primary roles: providing acute care services to North Bay and its surrounding communities, functioning as the district referral centre providing specialist services for smaller communities in the area, and it's the specialized mental health service provider serving all of northeast Ontario. At more than 400 beds, our state-of-the-art regional health centre has over 150 physicians, 2300 employees and 250 volunteers.

For more information about the NBRHC, visit www.nbrhc.on.ca

THE COMMUNITY

North Bay is located 3.5 hours north of Toronto, just north of the district of Muskoka, and 3.5 hours west of Ottawa. With a population of 54,000 and a catchment area of 180,000, it is a safe and welcoming community that offers a healthy and balanced



environment for working, living and raising a family. North Bay is situated on the shores of two large lakes (Lake Nipissing and Trout Lake) and boasts beautiful scenery and four distinct seasons. Whatever your interests are, you will have access to numerous activities and amenities within minutes from your home—reclaim your work-life balance and join us!

To see more of beautiful North Bay and learn about our lifestyle, visit www.northbay.ca

NBRHC is committed to achieving 100% compliance with its COVID-19 Vaccine Policy. As a result, please be advised that in order to be eligible for employment at the Health Centre, all new hires must be compliant with our COVID-19 Vaccination Policy and must be fully vaccinated prior to commencing employment. To be considered fully vaccinated, an individual must have received the full series of a COVID-19 vaccine or a combination of COVID-19 vaccines approved by the World Health Organization (e.g. two doses of a two-dose vaccine series or one dose of a single-dose vaccine series) and received the final dose of the COVID-19 vaccine at least 14 days ago.

The requirement that successful applicants be fully vaccinated is subject to any accommodation obligations pursuant to the Ontario Human Rights Code.

North Bay Regional Health Centre is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). If you require an accommodation for disability during any stage of the recruitment process, please indicate this in your application.

We are an equal opportunity employer. We thank all applicants for their interest.