

# JOIN OUR TEAM!

## **One (1) Permanent Full-Time Talent Acquisition Partner, Human Resources NBRHC – NORTH BAY**

The Talent Acquisition Partner is responsible for strategically executing recruitment and contract administration at the North Bay Regional Health Centre. The role centres on providing support to hiring managers, concentrating on the formulation, promotion, and implementation of recruitment strategies for existing and future vacancies. The successful candidate will have the unique and exciting opportunity to partner, collaborate and shape the future state of Human Resources within the organization.

### **Qualifications include:**

- University Degree and/or postgraduate studies with focus in Human Resources or equivalent experience
- One to two years of recruitment experience
- Dynamic and forward-thinking professional with working knowledge of employment legislation and key HR functions
- Ability to interact effectively with all levels of the organization, and a demonstrated ability to build effective relationships with internal and external stakeholders
- Strong critical thinking and problem solving skills
- Highly organized, flexible individual with excellent time management skills and the ability to be versatile and adjust quickly in a fast-paced environment.
- Excellent verbal/written communication and interpersonal skills with a strong attention to detail
- Exceptional customer service skills
- Able to deal with confidential and sensitive issues in a professional manner
- Ability to maintain or shift focus in accordance with the with the organization's changing priorities
- Demonstrated proficiency in computer applications and software programs
- Passionate and committed to continuous improvement in their day-to-day work environment
- Demonstrated commitment to ensure your personal safety, the safety of fellow workers, patients, volunteers, and visitors; as well, support and contribute to a culture of prevention of adverse health events in our organization
- Bilingualism (Advanced level English/French) is an asset

Criminal Reference Check including the Vulnerable Sector Check recent within six (6) months is a requirement

**Interested candidates are asked to submit their cover letter and resume to:**

[careers@nbrhc.on.ca](mailto:careers@nbrhc.on.ca) quoting file **NU HR-24-43**

**The posting will remain open until the position is filled.**

Please note these postings are subject to change without notice. An acknowledgement will be sent only to those candidates who will be interviewed.

**We are an equal opportunity employer. We thank all applicants for their interest.**

## THE ORGANIZATION

North Bay Regional Health Centre (NBRHC) is a unique health care organization with three primary roles: providing acute care services to North Bay and its surrounding communities, functioning as the district referral centre providing specialist services for smaller communities in the area, and it's the specialized mental health service provider serving all of northeast Ontario. At more than 400 beds, our state-of-the-art regional health centre has over 150 physicians, 2300 employees and 250 volunteers.

For more information about the NBRHC, visit [www.nbrhc.on.ca](http://www.nbrhc.on.ca)

## THE COMMUNITY

North Bay is located 3.5 hours north of Toronto, just north of the district of Muskoka, and 3.5 hours west of Ottawa. With a population of 54,000 and a catchment area of 180,000, it is a safe and welcoming community that offers a healthy and balanced environment for working, living and raising a family. North Bay is situated on the shores of two large lakes (Lake Nipissing and Trout Lake) and boasts beautiful scenery and four distinct seasons. Whatever your interests are, you will have access to numerous activities and amenities within minutes from your home—reclaim your work-life balance and join us!

To see more of beautiful North Bay and learn about our lifestyle, visit [www.northbay.ca](http://www.northbay.ca)

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***NBRHC is committed to achieving 100% compliance with its COVID-19 Vaccine Policy. As a result, please be advised that in order to be eligible for employment at the Health Centre, all new hires must be compliant with our COVID-19 Vaccination Policy and must be fully vaccinated prior to commencing employment. To be considered fully vaccinated, an individual must have received the full series of a COVID-19 vaccine or a combination of COVID-19 vaccines approved by the World Health Organization (e.g. two doses of a two-dose vaccine series or one dose of a single-dose vaccine series) and received the final dose of the COVID-19 vaccine at least 14 days ago.***

***The requirement that successful applicants be fully vaccinated is subject to any accommodation obligations pursuant to the Ontario Human Rights Code.***

*North Bay Regional Health Centre is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). If you require an accommodation for disability during any stage of the recruitment process, please indicate this in your application.*

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