



BRIEFING NOTE – RESOURCE, FINANCE AND AUDIT COMMITTEE

Date: October 23, 2020

Topic: Broader Public Sector Accountability Act, 2010 (BPSAA)
Expense Reporting Directives – April 2020 to September 2020 Report

Prepared by: Cheryl McDougall, Supervisor of Accounting

Reviewed by: Ryan Jeffers, CFO

BACKGROUND:

The BPSAA, which received Royal Assent in 2010, includes a number of transparency and accountability mechanisms for hospitals, LHINs and the broader public sector around the use of lobbyists, consultants and expenses. Under the Act, hospitals must publicly post expense claim information in respect to travel, meal and hospitality expenses made by:

- Every member of the Board of Directors;
- Chief Executive Officer;
- Every member of the hospital's senior management group who reports directly to the CEO.

The information will be posted on the hospital's external website and will remain available for a period of two years.

Note the regulations specify that the reporting period includes the period in which the payment was issued. Accordingly, an expense report for the current period may refer to an expense from either a previous period or a payment that is in advance of the period.

PROBLEM DEFINITION:

Attached for your review is the information that will be posted for the period of April 2020 to September 2020.

STEPS TAKEN TO DATE:

Detailed review by Accounts Payable of the expense claims, charges to corporate credit cards and other expenses incurred for all board directors and applicable staff. Reports have been sent to all board directors and applicable staff for their review.

OPTIONS/ALTERNATIVES CONSIDERED: N/A

RISK IDENTIFICATION AND MITIGATION:

What problems may would happen if we did nothing? N/A – required under BPSAA

What problems may happen if we proceed with the recommendation? N/A

Are there any legal issues associated with the issue? None

Are there any ethical issues associated with the issue? None

COMMUNICATION PLAN:

Review by Board Directors and Senior Team by October 16, 2020.

Post on the NBRHC website by November 30, 2020.

REPORT:

Attached is a draft of the report that will be posted for the period of April 2020 to September 2020.

**Broader Public Sector Accountability Act
Expense Reporting Directive**

Members of the Board of Directors

Name: Gary Jodouin
Title: Director, Chair of the Board
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Jean Beckett
Title: Director
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Catherine Ella
Title: Director
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Phil Geden
Title: Director
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Jamie Graham
Title: Director, Chair - Resource, Finance & Audit
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Michael Lowe
Title: Director, Vice-Chair
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Sheila Parrish
Title: Director
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Lauri Petz
Title: Director, Vice-Chair
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Ronald Rafuse
Title: Director
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Jennifer Valenti
Title: Director, Chair - Quality
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Melanie Ciccone
Title: Director
Reporting Period: April 2020 to September 2020

** Nothing to report

CEO and Direct Reports to the CEO

Name: Paul Heinrich
Title: President & CEO
Reporting Period: April 2020 to September 2020

Date	Amount	Expense Category	Description
July 31, 2020	\$56.09	Travel - Meals	Lunch Meeting with Peter Beaucage - Indigenous Elder, North Bay, ON
	<u>\$56.09</u>		

Name: Dr. Donald Fung
Title: Executive Vice President, Medical and Chief of Staff
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Ann Loyst
Title: Vice President, Mental Health & Addictions
Reporting Period: April 2020 to September 2020
Comments: Program responsibilities include Regional Mental Health in North Bay, Sudbury and other Northeastern locations.

Date	Amount	Expense Category	Description
March 27, 2020	\$98.47	TRAVEL - MILEAGE	Kirwood Site Visit, Sudbury, ON
April 17, 2020	\$98.47	TRAVEL - MILEAGE	Kirwood Site Visit, Sudbury, ON
July 8, 2020	\$98.47	TRAVEL - MILEAGE	Kirwood Site Visit, Sudbury, ON
	<u>\$295.41</u>		

Name: Tiziana Silveri
Title: Executive Vice President, Clinical & Chief Nursing Executive
Reporting Period: April 2020 to September 2020

** Nothing to report

Name: Shirley Strood
Title: Vice President Corporate Services
Reporting Period: April 2020 to September 2020

** Nothing to report
